

MOSES PROPERTIES RENTAL APPLICATION

www.greatbendrentals.com

2015 Forest Avenue, Suite 205, Great Bend, KS 67530
Phone: 620.792.8000 Fax: 620.792.3900 office@greatbendrentals.com
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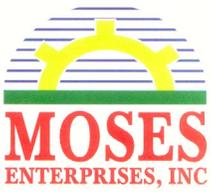
PLEASE READ THESE INSTRUCTIONS BEFORE COMPLETING THIS APPLICATION.

APPLICATION INSTRUCTIONS:

- Each and every person at least 18 years or older who plans to live in our houses/apartments must complete a SEPARATE rental application.
 - We are pleased to process rental applications without charging an application fee.
 - Applications **MUST BE COMPLETE** before processing. Please mark any parts of the application that are not applicable with N/A.
 - **APPLICANT MUST SIGN THE APPLICATION BEFORE PROCESSING.**
 - Applications will be processed within two to ten (2-10) business days, granted Moses Properties has all necessary information. If applicants wish, they can provide Moses Properties with pay stubs, income taxes, other proof of income, former leases and move-out documents, which will help us complete application more quickly.
 - We accept vouchers from Great Bend Housing Authority.
 - We require that all persons interested in seeing the inside of our properties, complete and turn in applications before Moses Properties can show the inside of a property.
 - We look at the following, to form a basis for the approval of rental applications:
 - Employment: At least six (6) months at current employer.
 - Income: The total income of the household is approx. three (3) times the rental rate.
 - Rental history and landlord references.
 - Credit.
 - We may request a cosigner for applicants who do not meet our criteria for application approval. If you think you may need a cosigner (because of credit/rental history/income), s/he must fill out an application too.
- PLEASE NOTE THAT MOSES PROPERTIES CONSIDERS ALL OF THESE FACTORS IN DECIDING AN APPLICATION. A PROBLEM WITH ANY ONE FACTOR WILL NOT IN ITSELF DETERMINING AN APPLICATION.**
- **We research each rental application very carefully.** During the application process, if we contact applicants and applicants do not respond within ten (10) business days, their applications will be administratively closed. Should an application be denied, applicants have ten (10) business days to appeal the denial to Moses Properties, by submitting a signed letter stating why the application should be reviewed. Denied applicants must wait six (6) months from date of denial in order to re-apply with Moses Properties. Administratively closed applications can be re-opened within thirty (30) days of closure, by submitting a signed letter to Moses Properties.
 - **Occupancy policy:** Quoted prices allow maximum of 2 adults per unit and no more than maximum of 2 people per bedroom (mixed sex is not permitted for children). For additional adults Moses Properties will charge additional rent.
 - False statements or material misrepresentations (omitting information) will result in a denial of rental applications or termination of lease with Moses Properties.
 - Rental application(s) must be approved and holding fee must be received before we can reserve rental properties. Holding fees are only returned if application is denied. If applicant turns in a holding fee, if we approve the application and then if applicant decides not to rent from us, the holding fee is automatically forfeited.

IT IS OUR EXPRESS POLICY THAT WE DO NOT DISCRIMINATE AND THAT THIS APPLICATION IS RECEIVED WITHOUT RESPECT TO RACE, CREED, COLOR, ETHNICITY, SEXUAL ORIENTATION, NATIONAL ORIGIN, AGE, FAMILIAL STATUS, GENDER, RELIGION, OR DISABILITY.

THANKS FOR APPLYING TO RENT FROM US. QUESTIONS? CALL 620-792-8000



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PROPERTY

Date of Application:	
Property(ies) Pending:	
Desired Date Occupancy:	

APPLICANT PERSONAL DATA

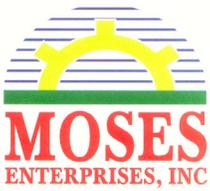
Last Name:						
First Name:						
Middle Name:						
Other Names:						
Date of Birth:						
SSN:						
Phone Number(s):	Home:		Work:		Cell:	
Email Address:						

ADDITIONAL OCCUPANTS

List all other occupants and their relationship to above.

Occupant					
Last Name:					
First Name:					
Middle Name:					
Relationship:					
Date of Birth:					
SSN:					
Occupant					
Last Name:					
First Name:					
Middle Name:					
Relationship:					
Date of Birth:					
SSN:					
Occupant					
Last Name:					
First Name:					
Middle Name:					
Relationship:					
Date of Birth:					
SSN:					

FOR OFFICE USE ONLY: Date Received _____ Received by: _____ Holding Fee _____ Date Holding Fee Received _____ Decision: Approved/Denied/Closed Decision by _____ Decision Date _____



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RESIDENCE HISTORY

You must include every place of residence for the last 3 years, even if you were not on the lease.

Current Residence	
Address:	
City, State, Zip:	
Move-in date (mo./yr.):	
Lease expires (mo./yr.):	
Landlord/Mortgage Name:	
Landlord/Mortgage Phone:	
Amount of Rent \$:	
Reason for Moving:	

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Previous Residence	
Address:	
City, State, Zip:	
Move-in date (mo./yr.):	
Lease expires (mo./yr.):	
Landlord/Mortgage Name:	
Landlord/Mortgage Phone:	
Amount of Rent \$:	
Reason for Moving:	

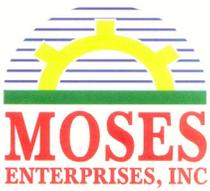
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Previous Residence	
Address:	
City, State, Zip:	
Move-in date (mo./yr.):	
Lease expires (mo./yr.):	
Landlord/Mortgage Name:	
Landlord/Mortgage Phone:	
Amount of Rent \$:	
Reason for Moving:	

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HOW DID YOU HEAR ABOUT US?

How did you hear about us? (circle all that apply):	Great Bend Tribune	Tiller & Toiler	Hoisington Dispatch
	Moses Properties Website		
	Current Tenant (name):	_____	
	Other:	_____	



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CREDIT REFERENCES

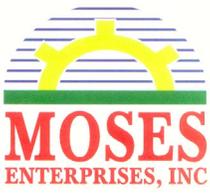
<i>Credit Reference</i>	
Name of Company:	
Account Number:	
Highest Balance:	
<i>Credit Reference</i>	
Name of Company:	
Account Number:	
Highest Balance:	

PERSONAL REFERENCES (Please list people you have known for at least 1 year)

<i>Personal Reference</i>	
Name:	
Occupation:	
Phone:	
<i>Personal Reference</i>	
Name:	
Occupation:	
Phone:	

LEGAL (Circle One)

1.) Have you been evicted from a property? If yes, please explain. Yes: No:
2.) Have you or a household member been convicted of or plead guilty or "no contest" to a felony ? If yes, please explain. Yes: No:
3.) Have you or a household member been convicted of or plead guilty or "no contest" to a misdemeanor involving sexual misconduct? If yes, please explain. Yes: No:
4.) Have you ever filed a bankruptcy petition? If yes, please explain. Yes: No:
5.) Have you ever willfully or intentionally refused to pay rent? If yes, please explain. Yes: No:
6.) Have you ever violated a lease? If yes, please explain. Yes: No:



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EMPLOYMENT RECORD

2 full years of employment history required.

Current Employment								
Status, check all that apply:	Full:	<input type="checkbox"/>	Part:	<input type="checkbox"/>	Student:	<input type="checkbox"/>	Unemployed:	<input type="checkbox"/>
Employer Name:								
Employer Phone:								
Employer Address:								
Position:								
Supervisor Name:								
Supervisor Phone:								
Gross Monthly Income:								
Employment Start Date:								

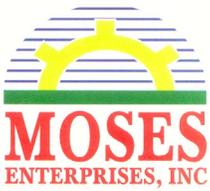
Previous Employment								
Employer Name:								
Employer Phone:								
Employer Address:								
Position:								
Employment Start Date:								
Employment End Date:								
Gross Monthly Income:								

Previous Employment								
Employer Name:								
Employer Phone:								
Employer Address:								
Position:								
Employment Start Date:								
Employment End Date:								
Gross Monthly Income:								

Other Income								
\$\$ per month:								
Source of Income:								
Phone:								

BANK REFERENCES

Bank								
Name of Bank:								
Savings Acct. #:								
Checking Acct. #:								
Bank Phone:								



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PETS			
Do you have any pet(s)?	Yes:	<input type="checkbox"/>	No: <input type="checkbox"/>
How many?			
Describe your pet(s). Size, weight?			
Does pet have vicious/aggressive tendencies?	Yes:	<input type="checkbox"/>	No: <input type="checkbox"/>
Does pet have history vicious/aggressive behavior?	Yes:	<input type="checkbox"/>	No: <input type="checkbox"/>
Explain any vicious/aggressive tendencies or history:			

AUTOMOBILES			
Number of Cars:			
1.) Make:	Year:	Tag #:	
2.) Make:	Year:	Tag #:	
3.) Make:	Year:	Tag #:	

EMERGENCY CONTACT INFORMATION			
1.) Name:			
Address:			
Phone:	Home: <input type="checkbox"/>	Work: <input type="checkbox"/>	Cell: <input type="checkbox"/>
Relationship:			
2.) Name:			
Address:			
Phone:	Home: <input type="checkbox"/>	Work: <input type="checkbox"/>	Cell: <input type="checkbox"/>
Relationship:			

PREVIOUS APPLICATIONS/RESIDENCE WITH MOSES PROPERTIES			
Have you ever applied to rent from Moses Properties? (please check)	YES	NO	
If yes, when (what were the date(s) of your application(s)?):			
What was the outcome of your application(s): (please check)	DENIED	APPROVED	CLOSED
Have you ever rented from/lived in a Moses Properties properties? (please check)	YES	NO	
From when to when?	Did you violate the lease?	YES	NO

By signing below I acknowledge my understanding of the following: I certify that the information I have provided in this application is true to the best of my knowledge and that I am the person who will reside at Moses Properties; I will allow Moses Properties to investigate any personal, financial, security/criminal and credit records for the purpose of verifying the information listed in and related to this application and for the purposes of approval of this application.

Name (please print): _____

Signature: _____ Date _____